



**CITY OF LODI
COUNCIL COMMUNICATION**

AGENDA TITLE: Destruction of Certain Records Retained by the City Attorney's Department
MEETING DATE: September 15, 2004
PREPARED BY: D. Stephen Schwabauer, City Attorney

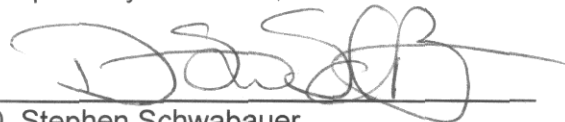
RECOMMENDED ACTION: That the City Council grant permission to destroy certain records listed below in excess of two (2) years of age.

BACKGROUND INFORMATION: In the interest of conserving storage space and eliminating obsolete files, the City Attorney's Department requests to destroy certain records in excess of two (2) years of age as shown below:

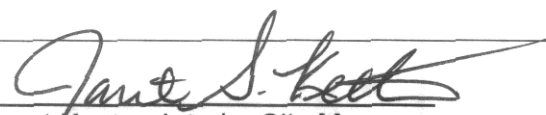
- 1.) Closed Litigation files in excess of two (2) or more years.
- 2.) Miscellaneous Memoranda and Correspondence 2001-2002.
- 3.) Miscellaneous Claim Files for years 2001-2002.

FUNDING: None Required.

Respectfully submitted,



D. Stephen Schwabauer
City Attorney

APPROVED: 

Janet Keeter, Interim City Manager

RESOLUTION NO. 2004-187

A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING DESTRUCTION OF CERTAIN RECORDS
RETAINED BY THE CITY ATTORNEY'S OFFICE

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WHEREAS, in accordance with Government Code Section 34090, the City Attorney has filed his written consent to the destruction of certain records retained by the Lodi City Attorney's Office, an inventory of which is attached hereto, marked Exhibit A, and thereby made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Lodi City Council that:

1. The records heretofore identified are no longer required.
2. The Lodi City Council finds that the City Attorney has given his written consent to the destruction of the records inventoried on Exhibit A attached hereto and the destruction of those records is hereby authorized on or after September 15, 2004.

Date: September 15, 2004

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I hereby certify that Resolution No. 2004-187 was passed and adopted by the Lodi City Council in a regular meeting held September 15, 2004, by the following vote:

AYES: COUNCIL MEMBERS – Beckman, Hitchcock, Howard, Land, and Mayor Hansen

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – None

ABSTAIN: COUNCIL MEMBERS – None



Susan J. Blackston
City Clerk


EXHIBIT A

DESTRUCTION OF RECORDS

INVENTORY OF CERTAIN RECORDS RETAINED BY THE
LODI CITY ATTORNEY'S OFFICE REQUESTED TO BE
DESTROYED PURSUANT TO GOVERNMENT CODE
SECTION 34090 AS SHOWN BELOW

- 1.) Closed Litigation files in excess of two (2) or more years.
- 2.) Miscellaneous Memoranda and Correspondence 2001-2002.
- 3.) Miscellaneous Liability Claim Files for years 2001-2002.

APPROVED FOR DESTRUCTION


D. Stephen Schwabauer
City Attorney

Dated: 9/8/04